

UNIVERSITY HILLS ASSOCIATION OF HOMEOWNERS  
REGULAR MONTHLY BOARD OF DIRECTORS MEETING MINUTES  
April 6, 2021

The monthly meeting of the University Hills Association of Homeowners Board of Directors was called to order at 11:33 AM by the president Tom Hopwood on Tuesday, April 6, 2021. The venue is a Zoom videoconferencing platform arranged to comply with the protocols relating to the COVID-19 pandemic.

A quorum of 10 directors was present including; Anna Walther, Rick Lindsey, Karen Martin, Steve Hoisington, Nicholette Mason, Jim Wells, Nell Anne Hunt, Charles Schmidt, and John DeMarco.

**Minutes of March 2021 BOD Meeting**

Minutes of the March 2021 monthly Board of Directors meeting were distributed by John DeMarco via an email dated March 30, 2021. The minutes were accepted as presented.

**Treasurer's Report**

The Treasurer's Report for the period ending March 31, 2021, was distributed by Jim Wells via an email of the same date. A list of responses to potential questions accompanied the report. In addition, a change in the reporting methodology was noted; Report valuation of the CD at the Bank of the West to include the accrued interest rather than just the face amount of the CD. There were no comments and the Treasurer's Report was filed for the fiscal year's financial review.

**Cash Basis Account Reporting**

In the attachment to the Treasurer's Report, Jim Wells announced the reporting methodology has changed for recording credit card payments in QuickBooks. He will report expense items by the date the expense was incurred rather than by the date of the credit card payment (15<sup>th</sup> of the month). Previously, it was burdensome to ascertain the actual expense amounts for a given event because the date of the credit card payment (and not the date of the expense) was used in the book-keeping.

While an improvement, it was acknowledged, that this change still does not eliminate the difficulty in monitoring events such as the Annual General Meeting when expenses can be reported in two different fiscal years. Anna Walther, Chair of the Financial Review Committee Chair, will look into the proper posting of budgeted items purchased in the next fiscal year.

**Membership Dues Reporting**

Tom Hopwood asked Jim Wells about modifying the Financial Reports for dues collections from members. Presently, dues are reported as the net of the payment made by the member less any expenses incurred in receiving the payment, e.g. Pay Pal fees. Instead, the full amount of dues paid would be reported and the expenses incurred would be reported as another expense item. Jim thought this change could be made and he will make arrangements to do so.

**2021 Membership Campaign**

Steve Hoisington, Committee Chair, distributed a detailed report on the status of the campaign via an email dated April 1, 2021. There is an increase in the number of Platinum Tier members and dues collections are ahead of last year's total. Steve is considering another mailing as there are members who paid dues in 2020 but have not yet paid in 2021. All were in agreement that Steve has done a great job with this year's campaign.

### **Safety and Security Committee**

Tom Hopwood advised that the Security Committee will meet later today. Nevertheless, in an email to Board Members and other parties at interest dated March 29, 2021, Tom reported extensively on the latest developments in the Rochelle Speeding issue. Most noteworthy is that the City of Irving (COI) has agreed to erect Stop Signs on both sides of Rochelle at Hidalgo. This is in addition to the installation of a lighted Pedestrian Crosswalk at that intersection.

### **Movie Night Proposal**

Reference discussions at the last meeting, Nicholette Mason reported on some more particulars on an outdoor Movie Night for sponsorship by UHAOH. Current thinking is that Flag Pole Hill might be the appropriate location. And that this could be a series of movie nights. Several aspects are still in need clarification. Consensus was that Nicholette should continue with efforts to develop a proposal for this event.

### **Adult Social Mixer**

Tom Hopwood advised that Sherri LeVan and Rick Lindsey are working together to develop a proposal for an Adult Social Mixer to held sometime in the period June - September. Details will follow.

### **Real Estate Report**

Nell Anne Hunt distributed a Real Estate report for April 3, 2021, via her email of the same date. There is only one home listed for sale in the University Hills area. Nell Anne remarked that she's never seen so many buyers but with so few homes on the market.

### **Great Flag Caper**

Nell Anne Hunt declared that it's not too early to begin thinking about this year's Great Flag Caper. Last year's GFC operated under pandemic conditions but had the most number of volunteers ever. Nell Anne will provide further information about this year's GFC in due course.

### **Property Appearance**

Joyce Guedalia, Chair of the Property Appearance Committee, advised that the Yard of the Month was awarded for April to 3221 Hidalgo (Donna and Gene Lucas).

### **Spring Fling: Saturday, May 8, 2021 and Sunday, July 4, 2021**

Rick Lindsey, VP of Activities, referenced discussions at the last meeting. Since then Dallas County Health & Human Services Department has reduced the COVID-19 Risk Level from RED to ORANGE. Rick advised that this does not lessen our commitment to strictly adhere to all of the COVID-19 protocols issued by Dallas County and the City of Irving.

Rick reviewed the various activities planned for the two events. He also advised that the fee for the Irving Symphony Orchestra Musicians on July 4 has come in at a higher level than earlier estimated. It's the best ISO can do for performing 1.5 - 2 hours at the event hence Rick requested that the budget amount for Spring Fling approved at the last meeting be increased to \$7,600. Nell Anne Hunt seconded and the motion was carried.

### **New Business: Alternative to Our Neighborhood Magazine (ONM)**

Jim Wells referenced the recent suspension of Our Neighborhood Magazine by N2Publications. This has created a void in neighborhood news for residents that is not satisfied by Next Door or other media. Jim asked that consideration be given to the creation of our own magazine as an online publication. This would dispense with the need for the solicitation of advertising, postal service charges as well as printing and other associated expenses. Jim noted that most, if not all, of the reporting staff at ONW are still present.

Discussion ensued without a conclusion. Jim offered to distribute a written version of his thoughts on the matter of an online version of a neighborhood magazine so that all members of the board might be fully informed. (This was done in an email dated April 7, 2021.)

**New Business: Plant Loss in University Hills**

Tom Hopwood remarked on the loss of plants and shrubs caused by the Big Freeze in February and mentioned Circle G Nursery among others as a source of replacements. LCA's email dated March 24, 2021, also relates to this situation.

**May 2021 Monthly Meeting**

Tom Hopwood polled the board members present and consensus was for holding the May monthly BOD meeting through the Zoom video-conferencing platform.

There being no other business to conduct, the meeting was so adjourned by the president. The time was 1:00 PM.

The next regular meeting of the UHAOH Board of Directors occurs on May 4, 2021 via the Zoom videoconferencing platform.

John DeMarco  
Recording Secretary  
04/06/2021

Approved  X  or As Corrected \_\_\_ on