

UNIVERSITY HILLS ASSOCIATION OF HOMEOWNERS  
REGULAR MONTHLY BOARD OF DIRECTORS MEETING MINUTES  
May 5, 2020

The monthly meeting of the University Hills Association of Homeowners Board of Directors was called to order at 11:38 AM by the president Tom Hopwood on Tuesday, May 5, 2020. Once again the venue is a Zoom videoconferencing facility arranged by Tom Hopwood to comply with the CDC's Social Distancing protocols in response to the COVID-19 pandemic.

A quorum of 11 directors was present including; Rick Lindsey, Kathrine Pennington, Ottis Lewis, Anna Walther, Steve Hoisington, Jim Wells, Nell Anne Hunt, Michael Basoco, Charles Schmidt, and John DeMarco.

Others present: Nicholette Mason, Chair of the UHAOH Communications Committee.

**Minutes of the April 2020 Meeting**

Minutes of the April Board of Directors meeting were distributed by John DeMarco via an email dated May 3, 2020. The minutes were approved as corrected.

**Treasurer's Report**

The Treasurer's Report for the period ending April 30, 2020, was distributed by Jim Wells via an email of the same date. Anna Walther inquired as to the status of UHAOH's deposit with one of the Spring Fling vendors. Rick Lindsey advised that presently it has not been returned. The Treasurer's Report was filed for the 2019/2020 fiscal year financial review.

**Security Committee**

The Security Committee met earlier today and Tom Hopwood reported on the proceedings. Major topics addressed were; (i) compilation of information (cost, equipment, and installation) pertaining to outdoor residential lighting systems, and (ii) importance of curb numerals at all residences to readily identify locations for Fire, Police, and other critical service providers.

Also, following the street lighting survey conducted by the Committee (email dated March 17, 2020), LCA Security will be requested to provide its assessment of any poorly lighted or unsafe areas in University Hills.

**2020 Membership Drive**

Steve Hoisington, Chair of the Membership Committee, summarized the status and the highlights of the Membership Campaign in an email dated May 1, 2020. With this, the formal campaign for 2020 is ended. Nevertheless, Steve will continue to solicit membership dues from new residents as they arrive throughout the remainder of this year.

Anna Walther remarked on a problem area with the Pay Pal program that we use for receiving membership dues payments, particularly for the higher level tiers. This may be caused by the functionality limits of the "free" version of Pay Pal. Steve will look into this. Kathrine Pennington offered to assist, citing her considerable experience with another version of the Pay Pal program.

**LCA Holiday Lighting Plans**

Tom Hopwood reported on his recent discussion with Scott Wilson, LCA Director of Common Property. Scott reaffirmed LCA's plan to install holiday lights at the NE intersection of Rochelle and Northgate. In turn Tom requested Scott to look into the poorly lighted area around the stone bridge located at the head of Pea Patch

Lake (Rosita Park).

### **New Business: UH Mobile Concert Event**

With Spring Fling and the Adult Social Mixer postponed, Tom Hopwood noted the gap in UHAOH's activities calendar until the National Night Out event in October. To fill this void Kathrine Pennington and Tom proposed an event comprising a small group of ISO musicians who would play at several sites in UH one evening. This would provide a welcome distraction from the pervasive monotony of the COVID-19 situation as well as serve to uplift everyone's spirits during these trying times. Others warmed to the proposal and a date of Sunday, June 14 (Flag Day) was suggested. After further discussion, Rick Lindsey moved that this proposal be developed with a budget of no more than \$2,500. (N. B. These funds would be released from the amount budgeted for Spring Fling 2020.) John DeMarco seconded and the motion carried.

Tom Hopwood will convene an ad hoc committee to work on this proposal (first meeting Friday, May 8 at 11 AM using Zoom videoconferencing). Committee Members already volunteered are Rick Lindsey, Kathrine Pennington, Anna Walther, Michael Basoco, and Nell Anne Hunt. Others are welcome to join.

### **Deck the Hills: Event Lighting**

Tom Hopwood made reference to the timetable for switching on the power for the holiday lighting displays at Deck the Hills. After discussion Ottis Lewis moved to adopt the following procedure: Most of the light displays will be switched on when installed (around Thanksgiving). But lights for some major displays will not be switched on until the official lighting ceremony which will be conducted at the Deck the Hills event itself (November 29). From then on all the lights will be lit through January 1. After that, and at the convenience of the Electrician, the lighting displays will be taken down and returned to storage. Anna Walther seconded and the motion carried.

### **Deck the Hills: Additional Lighting Displays**

Now that LCA's new electrical connections are no longer an impediment to realizing the vision for an enhanced display of holiday lights around Pea Patch Lake, Ottis Lewis offered to bring a complete proposal (design and cost) for additional light displays to the next monthly meeting.

### **Our Neighborhood Magazine**

Michael Basoco electronically displayed each page of the May issue. Everyone seemed to be pleased with the finished product. This edition will be arriving at residences shortly. For the June issue, Michael has opened the magazine to any and all Graduates, many of whom will be missing the traditional graduation ceremony because of COVID-19.

### **2020-2021 UH Residential Directory**

Michael Basoco noted various problems that arose in the production of the 2020-2021 Directory. However, through hard work and perseverance it's all coming good. We may expect to receive the finished product on or about May 23 for distribution to the residents of University Hills by board member volunteers.

### **Real Estate Report**

In an email dated May 5, 2020, Nell Anne Hunt presented a Real Estate report. Only 4 homes were listed for sale in the University Hills area. Nell Anne remarked that Realtor offices, being deemed nonessential businesses, are still closed.

**Property Appearance**

Joyce Guedalia, Chair of the Property Appearance Committee, advised by email that # 3209 Coronado (Melanie and Steve Hollabaugh) is awarded Yard of the Month for May.

**New Business: University Hills Historical Archive**

Tom Hopwood referred to the exchange of emails originated by Jim Wells respecting preservation of the history of University Hills. (Tom's email dated April 22, 2020, provides a summary of this matter.) Discussions ensued and most were in favor of formally developing an archive for UH's historical documents. Anna Walther will contact the Irving Archives and Museum (IAM) about its holdings. Michael Basoco will enquire at NLC and at UD about students who might be interested pursuing an oral history project. Nell Anne Hunt and Tom Hopwood will check on other sources of relevant historical documents for University Hills.

**New Business: Neighborhood Garage Sale**

Tom Hopwood mentioned making several attempts at contacting the City of Irving about permitting or other requirements for a multiple participant garage sale. There is no response as yet.

**New Business: Maturity Date of UHAOH CD.**

Jim Wells advised in an email dated April 9, 2020, that the CD's interest rate is 1.25 % and its maturity date is June 23, 2021, i.e. 14 months from now. This maturity date now appears directly in the Treasurer's Report as a Balance Sheet item. Jim added that he's not aware of any compelling reason to terminate the CD early.

**New Business: Zoom Videoconferencing**

Tom noted that the schedule of future BOD meetings via Zoom videoconferencing is included in the meeting notice sent out by email dated April 29, 2020. Anna Walther added that online tutorials in Zoom videoconferencing are available to those who wish to hone their skills.

There being no further business to conduct, John DeMarco moved to adjourn the meeting. Steve Hoisington seconded and the motion carried. The meeting was so adjourned by the president at 1:08 PM.

The next regular meeting of the UHAOH Board of Directors occurs on June 2, 2020. This is scheduled as a Zoom videoconference.

John DeMarco

Recording Secretary

05/03/2020

Approved \_\_\_ or As Corrected \_\_\_ on