

UNIVERSITY HILLS ASSOCIATION OF HOMEOWNERS
MONTHLY BOARD OF DIRECTORS MEETING
December 1, 2015

The meeting was called to order at 11:30 A.M. by the president, Charles Schmidt.

Board members present: Arnold Martin, Jim Wells, Anna Walther, Kathrine Pennington, Nell Anne Hunt, Rick Lindsey, Tom Hopwood, Eva Klassen, Claudia Bracero, Terri Roan, Suzannah Cronenwett, and John DeMarco.

Board Members absent: Pat Naylor.

Others present: John Hogue representing Don McGee, Chairman of the Nominating Committee.

John DeMarco presented the minutes of the November meeting. These minutes had been dispatched earlier by email. Tom Hopwood made a motion to approve the minutes as presented. Anna Walther seconded and the motion passed.

John DeMarco presented the minutes of the 2015 Annual General Meeting of the Membership held on November 10. Tom Hopwood made a motion to endorse these minutes to the members for their approval at the next AGM. Anna Walter seconded the motion and the motion passed. (Anna suggested these minutes be posted to the UH website as well.)

Jim Wells presented the Treasurer's Report for the YTD period ending November 30, 2015. Total Assets are \$ 25,002 and the Net Income is \$ - 1,997 (minus). Jim commented that with \$9,100 presently in the checking account, available funds are more than sufficient to cover anticipated expenditures for December. Jim added that a donation of \$200 was just received from George Shulstad for tonight's Deck the Hills event.

John DeMarco motioned to approve the Treasurer's Report as presented. Tom Hopwood seconded and the motion passed.

Charles called upon John Hogue who was representing the Nominating Committee. John Hogue advised the Committee's recommended candidates for the Officers of UHAOH are: President – Tom Hopwood, Vice President (Membership) – Anna Walther, Vice President (Activities) – Rick Lindsey, Treasurer – Jim Wells, and Secretary – John DeMarco.

Charles Schmidt asked if there were any other nominations. There were none. The vote for approval of the candidates was unanimous. A round of applause was given to the newly elected officers. (N.B. Officers are elected to one year terms.)

Prior to entering the zero-based budgeting process, Charles Schmidt requested a review of any opportunities to increase the revenues for UHAOH in the coming year. Several proposals were made including; (i) increase the voluntary annual dues from \$50 to \$60, (ii) re-activate the program for sale of commemorative bricks in Wingren Park (previously sold at \$100 each), (iii) act as agent for the Las Colinas Country Club in obtaining new memberships from among residents of University Hills and Alto Vista, (iv) direct, door-to-door solicitation of dues from residents, and (v) institute several tiers in the level of membership dues with options for those who wished to contribute more.

Discussion ensued during which time Anna Walther and Charles Schmidt volunteered to investigate the commission arrangements that might be available for UHAOH from the Las Colinas Country Club and from the Sports Club at the Four Seasons, respectively.

Rick Lindsey made a motion to introduce multi-level membership dues with \$50 as the base and additional tiers at \$75 and \$100. Nell Anne Hunt seconded the motion and the motion was carried. (Some thought will be given at a later date to providing “privileges” for those members who opt for the upper tiers.)

Rick Lindsey made a motion to approve the funding (\$300) for a mailing to residents to inform them about the opportunity to purchase an etched commemorative brick at Wingren Park. Arnold Martin seconded and the motion passed.

Charles Schmidt then led the board through the process of establishing the 2016 UHAOH Expense Budget. This consisted of an item by item consideration of each expense line in the pro forma budget, first circulated to all directors by Jim Wells via an email dated October 30, 2015.

After discussion of each item and its expenditure, a motion was made for its approval or dis-approval. The results of this process are as follows:

SPRING FLING (\$7,000). A motion to approve was made by Rick Lindsey. Nell Anne Hunt seconded and the motion passed.

ANNUAL DIRECTORY (\$3,800). A motion to approve was made by Nell Anne Hunt. Tom Hopwood seconded and the motion passed.

DECK THE HILLS (\$3,200). A motion to approve was made by Anna Walther. John DeMarco seconded and the motion passed.

ANNUAL MEETING OF THE MEMBERSHIP (\$2,100). A motion to approve was made by Jim Wells. Terri Roan seconded and the motion passed.

NATIONAL NIGHT OUT (\$1,000). A motion to approve was made by Suzannah Cronenwett. Eva Klassen seconded and the motion passed.

GREAT FLAG CAPER DONATION (\$1,000). A motion to approve was made by Anna Walther. Eva Klassen seconded and the motion passed.

OFFICE EQUIPMENT/ WEBSITE/COMMUNICATIONS (\$700). A motion to approve was made by Anna Walther. Rick Lindsey seconded and the motion passed.

STAR GAZING EVENT (\$500). A motion to approve was made by Anna Walther. John DeMarco seconded and the motion passed.

Although discussed, no action was taken on two items appearing in the pro forma expense budget; Social Mixer (\$2,500) and Policemen’s Ball Donation (\$1,000).

With the total of \$19,300 in the budget expenditures approved for 2016, there would be a “surplus” of \$1,250 against the amount of income forecast (\$20,550). The consensus was to keep this money in hand for any contingencies encountered.

Nell Anne Hunt distributed a Realtors Report dated November 29, 2015. There are 13 homes in UH currently listed for sale. The average List Price is \$126 when expressed in \$/sq.ft. living area.

During the discussions about the expenditures for the directory, website, robo-calling, and other means of communication with residents, Eva Klassen and Suzannah Cronenwett volunteered to become an ad hoc committee with purpose to ascertain if any improvements might be made in UHAOH communication practices. Charles Schmidt requested a report from the committee be made at the next meeting.

Eva Klassen briefly reported on some of the comments received from members at the recent AGM. This feedback was facilitated through the note cards made available at each table for written comments and questions.

Tom Hopwood announced that 3419 Gentry Road (Tracey and Pete Roberts) was awarded the Yard of the Month for December.

Tom Hopwood reminded everyone that the judging for the annual Home Holiday Lighting Awards would take place on December 14, 2015.

It being 1:00 PM Eva Klassen made a motion to adjourn the meeting. Terri Roan seconded and the motion was carried.

The next meeting of the UHAOH Board of Directors will be held on January 5, 2016; same time and same place.

Respectfully submitted,
John DeMarco, Recording Secretary

12/01/2015